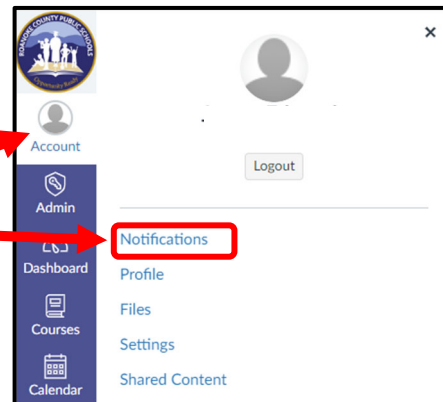# Changing Canvas Notification Settings

Canvas includes a set of default notification settings you can receive for your courses. However, you can change the default settings by setting your own notification settings. These settings only apply to you; they are not used to control how course updates are sent to other users. To learn more about each notification, default settings, and notification triggers, view the Canvas Notifications Resource document.

Notifications are sent as one of four delivery types: notify me right away, daily summary, weekly summary, or don't send. If you change a setting, the change is made immediately to your account.

Notification settings apply to all of your courses unless you set notifications for individual courses.

1. Log in to Canvas
2. Click the **Account** icon (top left corner)
3. Choose **Notifications**

4. Note the messages at the top of the screen

5. For each Course Activity, click the notification icon to change how often you receive notifications: Immediately, Daily, Weekly, or Off

6. Changes are Auto-Saved